

GORSEYBRIGG PRIMARY SCHOOL AND NURSERY

Use of Mobile Phones and Cameras

Policy Statement

MOBILE PHONES

- Use of mobile phones for personal calls/texts should be restricted to own time, outside of school hours, or lunch breaks. Incoming phone calls should not be received when teaching or supervising pupils.
- Mobile phones should be turned off or onto silent mode during lesson time.
- Mobile phones should not be taken to meetings apart from extreme circumstances, with prior agreement from the Headteacher or Chair Person of the meeting.
- Mobile phones should not be used to photograph children.

CAMERAS

- Photographs should only be taken on a designated camera.
- The school seeks parental consent to take photographs and videos. The parent/carer of each child is required to complete a consent form. If parents/carers do not give their permission then under no circumstances must this happen.
- Children have their photographs taken to provide evidence of their achievements for developmental records. Photographs may be taken during indoor and outdoor play and displayed in school or in a child's development record for children and parents to see.
- Events such as sports day, outings, Christmas and fundraising events may be recorded by video and photographs by staff and parents/carers but always in full view of all attending. Parents/carers, staff, volunteers and students will be notified of this in advance and requested not to post photos taken on any form of social media.
- Staff should ensure that photographs are permanently wiped once the images are no longer of use.



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Name _____ Position _____

I have read and understood the policy on the use of mobile phones and cameras in school. I understand that breach of the policy may result in disciplinary action.

Signed _____

Date _____