

## **SCHOOL POLICY REMINDERS**

### **Voluntary One-Way System/Parking**

Please remember that, in order to reduce the risk to our children, there is a voluntary ONE WAY SYSTEM in place on Balmoral Crescent. Entry should be by the top end, nearest to Carr Lane. Please may I remind parents to be considerate to residents when parking and not to park or drop off on the zigzag lines outside school or directly opposite the school gates. This action is necessary for the safety of the children. Thank you for your cooperation.

### **Holidays in Term Time**

Holidays cannot be authorised during term-time unless the circumstances are exceptional.

### **School Meals for KS2 Children - IMPORTANT**

The cost of school meals is £10.00 per week (£2.00 per day). **School meals can only be provided on a regular pattern each week, eg school meals on Tuesdays and Thursdays each week, or school meals on Fridays only each week etc. It is confusing for the children, and staff, to change on a daily/weekly basis and it causes discrepancies in the dinner numbers at the end of the week, which is time-consuming to sort out.**

**As it is the policy of Derbyshire County Council that meals are to be paid for in advance, it is important that this is handed in to the class teacher on a Monday morning, clearly indicating the days that meals are to be taken.** Cheques should be made payable to Derbyshire County Council. Cash should be the correct amount, as change cannot always be given, and should be placed in a named envelope.

**Any money owing will be referred as a debt to Derbyshire County Council.**

### **Healthy Snacks**

Children in Nursery – Y2 are offered a piece of fruit daily. However, if you are sending your own choice of snack, please remember that the school policy is fruit or vegetables only.

### **Water in School**

Our policy is to recommend that children bring a flask or bottle of water only for drinking during the school day. This does not include lunchtimes.

### **Medication in School**

We are unable to administer any medication in school, with the exception of inhalers, epipens and insulin. However, parents are welcome to visit school to administer medication during the school day if necessary.

### **School Uniform**

Please ensure your child wears the school uniform at all times and please, please name all relevant clothing ie coats, sweatshirts, cardigans, polo shirts etc. Uniform can be ordered directly online by visiting the School Trends website: [www.schooltrends.co.uk](http://www.schooltrends.co.uk) or by visiting the School Trends shop.

### **School Shoes**

Children should wear plain black school shoes (not trainers). Shoes for girls should be flat.

### **P.E. Kit**

Please ensure your child has a full P.E. kit in school at all times, which includes shorts, t-shirt, joggers, sweatshirt and appropriate footwear. A hair tie is also needed for those with long hair. Please name all items of PE kit to avoid items becoming lost.

### **Jewellery**

We prefer a 'no jewellery' policy with the exception of stud earrings, which will need removing or taping for P.E. lessons.

### **Visitors Book**

There is a visitors' book, situated at the main reception desk, which parent helpers and visitors will need to sign and enter the times of arrival and departure. Parent helpers should enter and leave the school building via the main entrance door.

### **Attendance Book**

If your child arrives late at school, needs to be collected early or needs to leave school during the school day for a medical appointment, please remember to sign the Attendance Book held at the reception desk for reasons of emergency evacuation and safety.

### **Behaviour**

We believe that good standards of behaviour and respect for others make effective teaching and learning possible and ensure that the school community is one in which everyone feels happy, valued and secure.

#### ***School Vision:***

Giving Pride through Success

#### ***School Philosophy:***

Good behaviour is always PRAISED rather than undesirable behaviour highlighted in order to maintain a POSITIVE, SUPPORTIVE ATMOSPHERE in school.

#### ***School Code of Behaviour:***

Be safe. Be kind. Be helpful.

Everyone will show respect, care, consideration and politeness at all times.

***Bullying:*** Bullying will not be tolerated and children or parents should report incidents to school immediately, enabling us to take prompt action.

***Rewards:*** Praise. Smile Files. House Points. Golden Time. Superstars. Star of the Day/Week, Head's Tea Party, Top Table Lunch, Letters of Congratulations. Headteacher Awards.

***Sanctions:*** Warnings. Missed playtimes. Missed Golden Time. Withdrawal from class/activities. Report Cards. Outside help. Exclusion!

Parents will be informed about unacceptable behaviour and sanctions are more effective when school and home work together and support each other. Please remember that school is always trying to help to ensure a happy and more successful future for the children.

## **A FEW INFORMATION ITEMS**

### **SATs Week**

The Year 6 SATs will take place between Monday 8<sup>th</sup> May and Friday 12<sup>th</sup> May 2017. Year 2 SATs also take place during the month of May. The Y1 Phonics Screening Check takes place during the week beginning Monday 12<sup>th</sup> June 2017.

### **Head Lice**

Please check hair regularly and treat if your child is affected. It is always advisable to tie long hair back.

### **Sainsbury's Vouchers**

We collect Sainsbury vouchers - the collection boxes are kept at the reception desk. Please save any vouchers and bring them into school.

### **Tissues, Liquid Soap and Carrier Bags**

If anybody can spare any of the above throughout the year, we are always grateful.

Thank you for your support of the school and its policies. Please do not hesitate to discuss any issues with me at any time.

**Nancy White**  
**Headteacher**