

## TIMES OF THE DAY

Gate Opens	8.30 am
Doors Open	8.45am
<b>School Starts</b>	<b>8.50 am (Juniors)</b>
	<b>8.55 am (Infants)</b>
Register closes	9.15 am
Lunchtime	12.05 – 1.15 pm
School Finishes	3.25 pm (Infants)
	3.30 pm (Juniors)

## ABSENCE

Please telephone school before 9.15 am to report any absence. Please phone every day that your child is absent.

*Guidance from NHS UK: Vomiting and diarrhoea. Children with diarrhoea and/or vomiting should definitely be kept off school until at least 48 hours after their symptoms have gone. Most cases of diarrhoea and vomiting in children get better without treatment, but if symptoms persist, consult your GP.*

## LATES

If your child arrives after their start time but before 9.15 am they will receive a late mark. If they arrive after 9.15 am they will receive a “late after the register closes”, this equates to an unauthorized absence and will affect their attendance figure.

## HOLIDAYS

Holidays cannot be authorised during term time unless there are **exceptional circumstances**. Parents needing leave of absence for exceptional circumstances should request and complete a form. Unauthorised absence may result in a fine.

## ATTENDANCE

Good attendance and punctuality are considered of great importance at Gorseybrigg Primary School and regular attendance throughout the year is essential for pupils' success. We track pupils' attendance on a regular basis and monitor.

- Good: above 95% attendance
- Worrying: between 91% - 94% attendance
- Serious concern: below 90%

There are 190 school days in each academic year and 175 non-school days to spend on family time, visits, holidays and shopping. Anything more than 9 days off school in a year (that's a two week holiday with NO sickness) will take a child into the 'Worrying' category.