

GORSEYBRIGG PRIMARY SCHOOL

Governor School Improvement Committee

1. Membership

- 1.1 To comprise of a minimum of 3 Governors, in addition to the Headteacher, as delegated by the full Governing Body at the first ordinary meeting of the School year.
- 1.2 Any member of the Governing Body may attend the committee.
- 1.3 The Senior Area Education Officer or his representative shall be entitled to attend meetings, unless the full Governing Body resolves to exclude him/her.
- 1.4 The full Governing Body may invite non Governors to attend committee meetings but non Governors shall not vote on any issue.
- 1.5 Those with a direct personal/business interest may at any time be advised by the Chair to withdraw from the meeting.

2. Terms of Reference

School Improvement

- 2.1 To consider issues, with the Headteacher, relating to the improvement priorities of the school.
- 2.2 To discuss, assess and prioritise each improvement proposal to formulate a three year plan.
- 2.3 To monitor and assess progress and effectiveness of the plan.
- 2.4 To review the School Aims and Vision annually.
- 2.5 To present the School Improvement Plan to the full Governing Body for approval annually.

Target Setting

- 2.6 To set, agree and review annual targets for achievement at the end of KS1 and KS2.
- 2.7 To consider, discuss and analyse relevant performance data (PANDA, SIRR, School Data etc).
- 2.8 To receive recommendation from the Headteacher.
- 2.9 To report to the full Governing Body.

Curriculum

- 2.10 To consider issues, with the Headteacher, relating to:
 - a) curriculum policy and its statutory framework
 - b) implementation of the National Curriculum
 - c) monitoring and evaluation of curriculum
- 2.11 To discuss and agree a Curriculum Statement for the approval of the full Governing Body.
- 2.12 To discuss in consultation with the Headteacher and recommend, for the approval of the full Governing Body, policies for all curriculum areas.
- 2.13 To consider the school policy and monitor the implementation of Religious Education and Collective Worship.
- 2.14 To consider the School's policy on PSHCE, Sex and Relationships and Drug Education and make recommendations to the full Governing Body.
- 2.15 To consider the school policy and monitor arrangements for Special Educational Needs.
- 2.16 To ensure through reports from the Headteacher that appropriate monitoring and evaluation arrangements are in place and that outcomes are being evaluated and addressed.

3. Frequency of Meetings

- 3.1 To meet at least termly each year.
- 3.2 To meet at any time at which there is a need to do so, or when requested by the full Governing Body.

4. Arrangements

- 4.1 Members of the Committee to receive 7 days' written notice of meetings.
- 4.2 At the first meeting of the full Governing Body of the year, a Committee Chair will be elected.
- 4.3 Meetings to be minuted by the Clerk to the Governors or by one of the governors present, not the Headteacher, and signed minutes to be kept as a record.
- 4.4 It will be considered a quorum when 3 members are present.
- 4.5 Committee to report to the Governing Body following Committee meetings.

January 2010